

Hollies Patients Forum (HPF)

Steering Group Meeting

Monday 5 October 2026, 6-7.30pm

Attendance

Linda Campbell (LC)
Howard Fry (HF)
Ian Hodgson (Chair) (IH)
Sally Freeman (Notes) (SF)
Rory Freeman (RF)
Jeet Khosa (JK)
Dr Mike Lyons (GP)(ML)
John Nelson (JN)
Jean Nowell-Eyre (JNE)
Andy Smith (Practice Manager) (AS)
Linda Strudwick (LS)
Michael Warboys (Newsletter) (MW)

Apologies for absence

Harry Frost
Pauline Tryner

CORE AGENDA ITEMS

1. Apologies for absence

Apologies were received from two members and noted.

2. Welcome and Introductions.

The group welcomed Linda S back to the meeting!

3. Notes from previous meeting and action points

These were confirmed as correct and action points addressed in this meeting as appropriate.

CORE DISCUSSION THEME

4. Infectious disease and vaccinations [Ian Hodgson]

Ian shared an overview of vaccines in the control of infectious disease and their significant benefit to public health. He also highlighted the need to maintain effective immunisation programmes, especially in times of crisis and to prevent outbreaks of preventable disease.

A summary handout is included with these notes.

PRACTICE FOCUS [AS and ML]

5. Practice update

- The first of two **vaccine clinics** (flu, and COVID-19 for eligible patients) was held on 3 October 2026. Over 1000 patients attended, and a similar number is expected on Saturday 10 October.
- **Preparation for winter** is underway. Practices across the Porter Valley Primary Care Network (PVPCN) are coordinating resources to ensure access (which may mean referral to another PVPCN hub for some patients).
- AS reviewed and explained how **text messages** are sent to patients.
- The **new pharmacy** attached to the practice, Medwin's, was praised for its efficiency, and the lead pharmacist will be invited to an HPF meeting, likely early 2027.
- There was some discussion about the **NHS App**. Patients are encouraged where possible to use this tool to interact with HMC, which has one of highest uptakes of the app in Sheffield.

- ML and AS shared information about **racist or other comments** made to staff by patients. Hollies Medical Practice (HMC) does have a Zero Tolerance policy in place, and where necessary comments are referred to the police.

6. GP contract negotiations

- No update. Negotiations ongoing.

PATIENT FORUM FOCUS

7. E- group feedback (IH)

- Final preparations are underway **to increase interaction** with the e-group by the end of 2026. Technical issues are being resolved, and IH will reach out to the group shortly.

8. Recruitment to HPF (IH/all)

- HPF is actively **seeking new patient members** to ensure diversity and fresh approaches to patient representation within the practice. Current members are encouraged to invite suitable patients.

9. HPF Newsletter, updates and next edition (MW)

- The next newsletter is planned for March 2027.
- **RF agreed to edit the newsletter** during 2027 and will work alongside MW for the next newsletter to begin the transition. RF also agreed to compile a quiz for HPF that can also (possibly) be used to raise money for suitable causes.
- HPF thanked MW for his vital work launching and running the newsletter over the past four years.

10. Miscellaneous (IH)

- Update on Porter Valley Primary Care Network (PVPCN): A meeting was held recently 24 September 2026 for representative from all PPGs in the PVPCN. IH and LC attended on behalf of HPF. Discussions around e-groups, artificial intelligence (AI) in primary care, the NHS App, and planning for the next Patient Voice meeting were all fruitful.
 - **PVPCN is holding the next Patient Voice event (for all PVPCN patients) on Thursday 22 October 2026 @ 6pm**, in St Andrews Church, Psalter Lane. Booking details are being shared by each practice.
- The 2026 Xmas Event for HPF members is being held **Monday 14 December 2026**. Linda C has kindly agreed to host us again, and further details will be shared nearer the time.
- Meetings in 2027 – it was agreed these would continue Monday nights at 6pm, with six meetings held during the year. IH will share suggested dates – the first will be the AGM on **Monday 1st February 2027**. JK suggested including a session on basic first aid at a meeting early in 2027. This will be included.
- As mentioned above, the first of two vaccine clinics was held 3 October 2026. Thank you to Jeet, Linda C, and Sally for assisting with crowd control! Thanks also to Linda C, Howard, and John for volunteering to assist 10 October.

ANY OTHER BUSINESS AND FUTURE FORUM MEETINGS

10. Any other business

- Thanks (again!) to **LC** for providing delicious cakes for the meeting and **AS** for supplying drinks.
- No other business.

Date of Next meeting

- **Monday 7 December 2026** [*Theme: HIV and AIDS, to reflect World AIDS Day 2026 - IH*]

SF/IH

19 October 2026 [FINAL]

Hollies Patient Forum

5 October 2026 meeting [FINAL]